

WE ARE

Leysner & de Cuba Accountants has been serving the Aruban business community since 1986 offering various services from accounting and auditing to consulting and payroll services.

We are currently looking for the following candidates to join our team:

JUNIOR ADMINISTRATIVE ASSISTANT



Candidates must have experience in independently maintaining the administration, performing year-end closings, and keeping the payroll administration of various of our clients.

Required skills, qualities and experience:

- Education HAVO or EPI
- At least four years of work experience
- Knowledge and experience with Office applications and accounting software such as SAGE and/or Quickbooks
- Critical attitude and daring to take initiative
- Experience in performing audit work is recommended
- Fluent in Dutch and English language in word and writing, as well as good speaking skills in Papiamento

To apply, please submit your resume and motivation letter to fdekort@leysner-decuba.com no later than Aug 14, 2023.

> Further information is available from: drs. F.R. de Kort (+297 583-3050).

